

## **Minutes**

Redwood Community Radio Board of Directors  
July 11, 2017, 4:00 pm  
KMUD Studios, Redway CA

### **Roll Call**

BOARD-APPOINTED: Treasurer Sarah Scudder, Corresponding  
Secretary Christine Doyka  
MEMBER REPS: Maria Savage, Secretary Rob Bier, Sarah Starck  
PROGRAMMER REPS: President Jimmy Durchslag, Vice President Zack  
"Doopi" Gonzales, Eden Love

STATION MANAGER: Cynthia Click

ABSENT: Mark Marchese

GUESTS: behr, Dan Glaser, Kelly Lincoln, Michael McKaskle

### **Approval of June and July 6 Minutes**

McKaskle asked that his statement about programmers and volunteer time be clarified to state that he believes that for every hour of time spent on the air, programmers should be required to provide an hour of volunteer time.

Bier moved approval of the June minutes, with McKaskle's change. Durchslag seconded. Passed with seven yeas, one abstention.

Doyka moved approval of the July 6, special meeting minutes. Durchslag seconded. Passed unanimously.

### **Approval of Agenda**

Scudder moved approval. Savage seconded. Passed unanimously.

### **Open Time**

Concerning the by-laws changes on the agenda, behr asked that they be tabled. She said that the Board had failed to provide the exact wording of proposed changes twice, which would be in keeping with RCR policy and practice.

### **Consent Calendar**

*Remove two prohibited classes from definition of community member on Mediation Committee (second reading)*

Scudder moved to table. Doyka seconded. Passed with five yea votes, one nay, one abstention.

*By-laws changes regarding timing of Board elections (second reading)*

Durchslag moved to table. Bier seconded. Passed with seven yeas, one abstention.

### **Management Report**

Durchslag said he would pursue the matter of accessing and possibly giving up RCR's safe deposit box at the Southern Humboldt Community Credit Union. Authorized users currently are a former Board member and a former station manager.

Click reported that ads have been placed for a traffic manager; Brittany Hutcherson is resigning and leaving the area.

### **Finance Committee Report**

The mid-year budget review will begin by email, then be taken up in the Finance Committee.

The problem of underwriting receivables was discussed. Some underwriters are thousands of dollars in arrears due to a failure to bill them. This was caused by RCR's old database system, which has now been replaced for underwriting purposes. Click said two of those debts are lost, and one is being worked out.

Starck asked for a cash-flow statement, in addition to the documents already produced on a regular basis. She also wants sustaining members split out of the total contributions. She volunteered to assist Click with the novelty inventory being initiated. Starck suggested a re-examination of paper mailings, with an eye to using email instead. For example, pledge payment reminders could be emailed, creating some cost savings. Sustainers might be excluded from silent drive mailings, which might also be shifted, at least in part, to email.

### **Old Business**

*Transmission equipment: Cahto Peak and Shelter Cove*

### **New Business**

*Changes to 5.5.2, Vacation Policy*

Bier moved referral to Click for check into compliance with state law. Savage seconded. Passed unanimously.

*Changes to Compliance Calendar*

The document was reviewed, but did not require Board approval.

*Programmer-candidates for public office*

Doyka moved adoption with the final sentence removed. Love seconded.  
Passed unanimously.

**Committee Reports**

*Programmer Representatives*

Durchslag promised to circulate notes on the July 9 programmers meeting. A discussion ensued regarding special events and their general cost.

*Development*

Savage recapped the input received from Becky Mier, development director at KBOO, Portland.

*Mediation*

Doyka said the committee wanted to provide the Board with a brief demonstration of the mediation process. It was agreed that 15 minutes would be set aside at a future meeting for this.

**Committee Meeting Schedule**

Unless otherwise noted, all meetings take place at KMUD, 1144 Redway Drive, Redway CA. Persons planning on attending a meeting should confirm beforehand that no changes have taken place in this schedule.

Board of Directors	August 8, 4:00 pm, Healy Senior Center
Development	July 20, 11:00 am
Executive	July 26, 12:30 pm, Calico's upstairs
Policy	July 26, 11:00 am, Calico's upstairs
Finance	July 20, 1:30 pm
Board Talk Show	July 12, 7:00 pm

**Closed Session – personnel**

Doyka moved elimination of the volunteer coordinator position. Starck seconded. Passed with six yea votes, one nay, one abstention.